



OIM ORIENTAL
INSTITUTE OF MANAGEMENT

Prospectus

Plot No. 149, Sector 12, Vashi Navi Mumbai -400703

Telephone Number :022-22789 9155 / 9156 / 9157

Email: director@oim.edu.in

Website: www.oim.edu.in

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MESSAGE FROM GENERAL SECRETARY:

India today is modern, young and focused on reinventing itself to take its rightful place among the comity of nations and has the vast energy of such a youthful nation is finding creative outlets in all fields – be it education, business, entrepreneurship, sports, governance etc.

This is the context in which we have to view management education in our country. There is a quenchless thirst for knowledge, skills and entrepreneurship among the youth of India, as witnessed in the explosion of graduate and post-graduate education, especially professional courses. Their needs can be satisfied only by the quality educational institutions with requisite standards in every respect. Delivering anything less will be unjust and unfair to the aspirations of thousands of young hopefuls.

We, at the Oriental Institute of Management (OIM), are conscious of our responsibilities in this regard and have been striving to deliver quality management education with social and human values.

**WASEEM JAVED KHAN
GENERAL SECRETARY
ORIENTAL EDUCATION SOCIETY**

MESSAGE FROM DIRECTOR:

Welcome to the Oriental Institute of Management, one of the top ten business schools in Mumbai. Our mission is to provide a transformative educational experience that prepares our students for success in the dynamic and ever-evolving world of business. At the Oriental Institute of Management, we offer a wide range of programs designed to meet the needs of today's business professionals. Our curriculum is tailored to provide our students with the skills, knowledge, and mindset required to succeed in a competitive and global business environment.

Our faculty comprises accomplished scholars, experts, and practitioners in various fields of business, who bring their knowledge and experience to the classroom, creating a rich and engaging learning environment. We also provide students with opportunities to gain practical experience through internships, case studies, and real-world projects, giving them a chance to apply their skills in real-life situations.

We are committed to fostering a diverse and inclusive community of students, faculty, and staff, where everyone is valued and respected. We believe that diversity is essential for innovation and growth, and we strive to provide a welcoming environment that encourages the exchange of ideas and perspectives.

As the director of this esteemed business school, I invite you to join us and be a part of our community of driven and ambitious business leaders. Our alumni are leaders in their industries, and we are proud to have contributed to their success.

Thank you for considering our business school, and I look forward to meeting you soon.

**DIRECTOR
ORIENTAL INSTITUTE OF MANAGEMENT**

BRIEF HISTORY OF OIM

Oriental Institute of Management (OIM) is a premier management learning centre today catering to the needs of not only the corporate world but also seekers of knowledge, intelligentsia, and academicians on the whole with due contributions to the demands of policymakers and playing a cardinal role in the field of management education and research, ably supported by experienced faculty, excellent pedagogy, sound infrastructure, and a dedicated university-approved research centre

Studying Management Course at **Oriental Institute of Management (OIM)** is, hence a challenging intellectual experience. We provide students with specialized knowledge in their chosen fields and hone their skills for challenging professional assignments including the development of their proficient corporate skills.

VISION

To be a Business School with a reputation for creating employable workforce embedded with social and ethical values that is relevant to fast changing interconnected world

MISSION

- ❖ To train graduate in managerial and professional skill Professional Skill.
- ❖ . To act as facilitator for students by creating opportunities for industrial interaction. To encourage social and ethical values by organizing seminars & events.

INFRASTRUCTURE AND FACILITIES

The campus is architecturally well-designed. The furnishing is aesthetic and tastefully done keeping the students' needs in mind. There is a big entrance lobby and large open areas besides inspiring murals.

- Lecture Hall
- Seminar Hall
- Conference Room
- Library
- Amphitheatre
- Administrative Office

ACCREDITATION AND AFFILIATIONS

- AICTE & DTE approved Institute, affiliated to University of Mumbai
- Offering Master of Management Studies (MMS) and PhD programs of Mumbai University

ACADEMIC PROGRAMS

- a. List of Programs:** MMS course Two years full time course
- b. Specialization:** Finance/Marketing/HR/Operation/System
- c. Approved Intake:** 120
- d. Eligibility criteria:**
- The Candidate should be an Indian National.
 - Passed minimum three year duration Bachelor's Degree awarded by any of the Universities recognized by University Grants Commission or Association of Indian Universities in any discipline with at least 50% marks in aggregate or equivalent (at least 45% in case of candidates of backward class categories, Economically weaker section and Persons With Disability Candidates belonging to Maharashtra State only) or its equivalent;
- e. Entrance Test:**
- Obtained non-zero score in CET conducted by the Competent Authority (MAHMBA/MMS-CET)
 - The candidate should have obtained non-zero positive score in any one of the following examinations. - CET conducted by the Competent Authority or Common Admission Test conducted by Indian Institute of Management (CAT) or Common Management Aptitude Test Conducted by National Testing Agency (CMAT) or Xavier Aptitude Test conducted by Xavier School of Management Jamshedpur (XAT) or Entrance Test for Management Admissions conducted by the Association of Indian Management Schools (ATMA) or Management Aptitude Test Conducted by All India Management Association (MAT) or Graduate Management Aptitude Test Conducted by Graduate Management Admission Council, United States of America (GMAT).
- f. Fees:** Fees as per the Fees Regulating Authority and other charges.

Documents Required:

1.	FC Copy
2.	MAHMBA/MMS-CET, OR (CAT/CMAT/XAT/ATMA/MAT/GMAT Score Card
3.	SSC Mark sheet & Passing Certificate
5.	HSC Mark sheet & Passing Certificate
7.	Deg Mark sheet /Passing Certificate (Semester -I TO VI)
8.	Leaving Certificate
9.	Nationality Certificate (Domicile/Birth certificate)
10.	Transfer certificate/Migration certificate
11.	Gap Certificate (Affidavit)
12.	Caste Certificate
13.	Caste Validity & Non Crimliar(other documents related to caste)
14.	Other documents

FACULTY :**Profiles of Faculty members with Qualification and experience:**

S.N	Name	Type of Appointment	Teaching Exp.	Qualification
1	Dr.Maumita Roy	Regular	16	Ph.D.,MBA,PGDBM,B.E
2	Dr.Raghavendra Suresh Bendigeri	Regular	15	Ph.D,MMS,MFM,B.E
3	Prof.Gayatri Tarak Sawant	Regular	2	MBA,BBA
4	Prof.Sarah Sundari Samuel	Regular	11	MBA,M.Com,B.Com,B.Ed
5	Prof.Nirmala Machindra Falke	Regular	8	MFM,M.Com,B.Com,Bed
6	Prof.Anindya Sunder De	Regular	5	PGDBA
7	Prof.Sharan Rodrigues	Regular	1	MMS
8	Prof.Vinayak Kudva	Regular	2	MMS
9	Prof.Sumant Prakash Rawool	Regular	2	MMS
10	Prof.Munira Lokhandwala	Regular	15	PGDM
11	Prof.Preeti Mohite	Regular	5	M.COM
12	Prog.Satya Raj	Regular	1	PGDM

CAMPUS LIFE

The OIM campus is full of activities round the year. There are socio-cultural extracurricular activities and co-curricular activities. The students get opportunity to constantly involve themselves in some or the other activities to develop social, life and organization skills.

STUDENT CLUBS

Student Clubs are integral part of college life. At OIM we have very active specialisation wise student clubs which are run by the students and for the students, under the guidance of faculty members. The basic objective behind formation of these clubs is to provide opportunities to students to help them enrich their college experience. These clubs provide a platform for student leadership and participation beyond classroom setup and academic programme.

These clubs focus on conducting events which are co-curricular in nature like quizzes, debates, elocutions, workshops etc. Students get exposed to deeper insights of their specialisation areas and beyond. Rather, student clubs act as a channel for students in knowing about themselves, their strengths, and their goals better, and help in generating ideas to serve others. These clubs act as the right platform to have fun and showcase talent and build a healthy culture during the college years. The following clubs are active and functional, carry out multiple events and publish newsletters on an ongoing basis:

- Finance Club – Finance
- Marketing Club – Marketing Maestros
- HR/OPS/IT Club – HOT Club

STUDENTS SERVICES:

The following services are available to the students on receipt of hand written request application & payment of requisite fees.

- Bonafide Certificate
- Transfer Certificate
- Letter of Recommendation of faculty
- No Objection Certificate
- Duplicate Grade Card / Marksheet
- Photocopy / Scan copy of the Marksheet & Passing Certificates
- Transcripts

RULES & CODE OF CONDUCT FOR STUDENTS

GENERAL CODE OF CONDUCT:

- Self-discipline is the best discipline. All students are expected to observe rules & regulations so as to ensure the smooth functioning of the college. Violation of the rules will invite disciplinary action as per the regulations of University of Mumbai, Oriental Institute of Management and other relevant rules as laid down by the statutory bodies.
- Students should come to OIM in formal Attire as prescribed by the college. Students are expected to avoid any form of attire or behaviour which could be considered indecent/unsuitable in the judgment of any faculty or member.

- Students are required to display the ID cards given by the college during their stay on the Campus. The security persons in this regard will have the full authority to check the ID cards and personal belongings. Refusal by a student to produce an ID card as and when demanded shall result in disciplinary actions.
- While on campus, student behaviour must at no point disturb the conduct of the lecture.
- It is the responsibility of the student to read notices regularly.
- Smoking, Drinking, and gambling in any form within the campus premises is strictly prohibited.
- Cell phones/Mobiles phones or other such device should not be used within the college premises except in the Canteen or the Boys/Girls Common room.
- No society or Associations will be formed in the School as no person will be invited to address a meeting without the written permission of the Director.
- No student shall communicate or write any information regarding the OIM in any manner to the Press or Media.
- 75% attendance is mandatory; Students are warned that in case this is not met then their names are liable to be strike off from the Institute's roll call. Attendance shall not be waived off on account of employment.
- In case of illness student must inform the teacher in charge and must produce the necessary medical certificate within 7 days.
- Students should refrain from any type of unruly/undisciplined/indecent behaviour either inside or outside campus and be only concerned about enhancing the reputation and image of the Institute. Any unwelcome behaviour brought to the notice of the management will invite disciplinary action.
- Students are NOT allowed to occupy or use Director's room, Faculty rooms, Conference rooms or Administrative department without the explicit permission from the concerned authority.
- Prior permission from the management is required to be taken for organizing any Get together/ Function/ Party or any other event and use of college facilities.
- Ragging in any form is strictly prohibited within the premises of the college/department/classroom as well as on public transport. Any individual or group of individuals who indulge in an act or practice of ragging constitutes gross indiscipline and such individual/ groups shall be dealt with as per the ordinance. This includes individual or collective acts or practices that involve physical assault or threat or use of physical force, which violate the status, dignity, and honour of any student. Any complaints regarding ragging should be brought to the notice of the Prevention of ragging committee members. The names and the telephone numbers of the members are displayed in the Campus.
- Sexual Harassment is an important issue in the premises of the Institute. In case of such issue the students are requested to contact the PREVENTION OF SEXUAL HARASSMENT committee. The names and the telephone numbers of the members are displayed in the Campus.

ACADEMIC RULES AND DISCIPLINE:

- On all working days the lectures sessions are scheduled to start at or around 09.30 am as per mentioned timetable or as per Schedule determined by the teaching faculty. Each session will be of 180 minutes. The specific schedule for each lecture session will be mentioned in the timetable displayed on the notice board.

- Students are expected to be in the classrooms at least 5 minutes before start of a lecture session.
- No student can enter or leave the lecture session while the lecture session is in progress, without the permission of the concerned faculty.
- Students must conduct themselves in an appropriate manner during a lecture session so as NOT to disturb the proceedings of an ongoing session.
- During the progress of various lecture sessions all students should maintain silence in the campus premises.
- A student is expected to attend all lecture sessions barring unforeseen circumstances. 75% attendance is mandatory for appearing in the end term examination. There will be no relaxation of this rule and the decision of the management will be final.
- Some days are likely to be earmarked for guest lectures, debates, cultural activities, Group assignments; workshop etc. students are expected to attend all guest lectures, industry seminars, cultural functions etc. organized by the college. Unauthorized absenteeism from such program would invite disciplinary action.
- Resorting to unfair means of any type in any evaluation process or examination is a serious offence. Any such act will attract serious punishment ranging from cancellation of the concerned examination to rustication from the college. The decision of the management will be final in all such cases.
- During the program, students are NOT expected to take any leave barring unforeseen circumstances that include:
 - Medical reasons for self only
 - Any emergency situations in the family.
 - Students are expected to take leave in writing from the concerned faculty whose lecture session is being missed. If any test or examination is held during such period, a student is NOT entitled for a re-examination. However, the discretion in this regard will vest with the concerned faculty.

LIBRARY RULES:

- Students should wear ID cards in the library.
- Library book will be issued to the students only against the library cards.
- Every student will be issued only 2 books at a time for a maximum period of 7 days and as per the due date stamped on a borrowed book. On Expiry of the period, if student fails to return the book (s) will have to pay fine of Rs 10/-per day for a week and Rs 25/- per day further. The amount of fine can be varied from time to time at the discretion of the director.
- Library cards are non-transferable, meaning thereby no issue will be made to a student against the library card of any other student.
- The library is expected to be used only for issuance/ return of the books as well as for study. Any other type of activities including Group discussions etc. will NOT be permitted inside the library premises.
- All library books must be returned after the course or program is completed and within the due date fixed by the college from time to time. The passing certificates and mark sheets will NOT be given without the clearance and No Dues Certificate from the librarian.

- Student should familiarize themselves with library timings and rules and regulations displayed on the notice boards from time to time.

COMPUTER LABORATORY RULES:

- Students are NOT allowed entering IT lab without ID cards.
- Students should write their details like Name, Class, In-Out time etc in the register as and when they enter the IT lab or leave the IT lab.
- Student should familiarize themselves with IT lab timings and rules and regulations displayed on the notice boards from time to time.
- A student is NOT allowed to work in the IT lab when he/she has a lecture session. In case of any breach of this rule, disciplinary actions will be taken.
- Students are NOT allowed to carry any kind of eatables, water bottles and any other belongings in the IT lab.
- The IT lab is expected to be used only for academic purpose only. Visiting internet sites that are unethical, banned and NOT for academic purposes is strictly prohibited. Similarly chatting of any type or playing computer games is strictly prohibited, if any student is found to indulge in any such activities, it will attract disciplinary actions.

DISCIPLINARY PROCEDURES:

- On happening of any specific event of indiscipline/ even calling for disciplinary action, the Director will constitute an “Enquiry Committee” comprising faculty members and /or outside experts to investigate the charges. On completion of the enquiry proceedings and based on the report of the enquiry committee the Director or any other authority assigned by him/her for this purpose may decide to impose penalty in case the charges are proved. The penalty imposed will be commensurate with the nature, seriousness an extent of the act.
- The punishment, as a consequence of disciplinary action, could be any one or combination of the following
 - Warning
 - Censure
 - Fine
 - Suspension
 - Rustication.

PLACEMENTS

Placements are the most crucial aspect of any professional management program. They are the destination or the culmination of a management student's journey towards starting a career. Placement planning is a proactive and ongoing process at OIM. Strong efforts are made throughout the year to improve placement opportunities for the students. A dedicated placement team works towards building and strengthening the institute-industry relationship. The placement team at OIM, closely interacts with the industry wherein regular feedback is sought, whether for short term projects, summer assignments or for students during Final Placements. The cutting-edge curriculum includes several proprietary courses and other contemporary courses designed in-house or in collaboration with the industry. The course content places great emphasis on enhancing soft skills and is revised regularly to gear students towards the ever-changing needs of the corporate world, various guest sessions and training program are organized from time to time.

Pre-Placement Activities: The placement cell undertakes variety of activities as a part of the placement process, as described below:

- a. Career Counselling: OIM offers career counselling and guidance to students to help them understand their strengths, weaknesses, and career goals.
- b. Skill Enhancement: OIM organizes skill development workshops, seminars, and training sessions to enhance students' employability.
- c. Resume Building: Students are guided on crafting effective resumes, cover letters, and preparing for interviews.
- d. Corporate Engagement: OIM actively engages with corporate organizations to build relationships and understand industry requirements.
- e. Coordination: The Placement Cell coordinates all placement activities.
- f. Company Liaison: The Placement Cell establishes and maintain relationships with corporate organizations for campus recruitment.
- g. Data Management: The Placement Cell maintains records of student profiles, job opportunities, and placement statistics.

Placement Process: Following is the step-by step process of placement

Step I : Pre-placement talk - The recruiters come and deliver a pre-placement talk to the aspiring students, giving them overall understanding of the company, its business, and role etc.. However, step is not mandatory for all the recruiter companies.

Step II: Sharing of Job opportunities- The recruiter company, upon completion of pre-placement talk, shares the job opportunities with the students through the placement manager.

Step III: Registration- Interested students register with the Placement Cell to participate in the placement process.

Step IV: Resume Submission- Upon registration, the students are required to submit their resumes to the Placement Cell as per the provided guidelines.

Step V: Interviews - Students shortlisted by companies are invited for aptitude test / group discussion / personal interviews, and other selection processes as the case may be.

Step VI: Job Offer by Recruiter: Once a student is selected, he/ she receives a job offer. The students communicate their acceptance or rejection of the offer to the placement cell within the specified time limit. The placement cell in turn, informs the company accordingly.

Double Offers: Students are not permitted to hold more than one job offer simultaneously. In case of multiple offers, students must choose one and inform the Placement Cell accordingly.

Placement Oriented Training

The institute organizes comprehensive training programs encompassing an extensive array of areas, including but not limited to:

Resume building workshops: These workshops focus on guiding participants in crafting effective resumes that highlight their skills, experiences, and accomplishments in a clear and professional manner, enhancing their chances of securing job interviews.

Soft skills and personality development sessions: These sessions aim to enhance interpersonal skills, communication abilities, emotional intelligence, leadership qualities, and overall personality traits crucial for success in various professional settings.

Aptitude test preparation: These programs provide participants with strategies and practice materials to improve their performance in aptitude tests commonly used in recruitment processes, such as numerical reasoning, verbal reasoning, and logical reasoning tests.

Group discussion strategies: Participants learn techniques for effective participation in group discussions, including how to express ideas clearly, listen actively, collaborate with others, and present arguments persuasively, preparing them for group-based assessments in interviews or assessment centers.

Mock interview simulations: These sessions simulate real-life job interviews, allowing participants to practice answering common interview questions, receiving feedback on their performance, and refining their interview skills, thereby boosting their confidence and readiness for actual interviews.

These offerings are meticulously designed to equip participants with the necessary skills and competencies to excel in their professional pursuits.

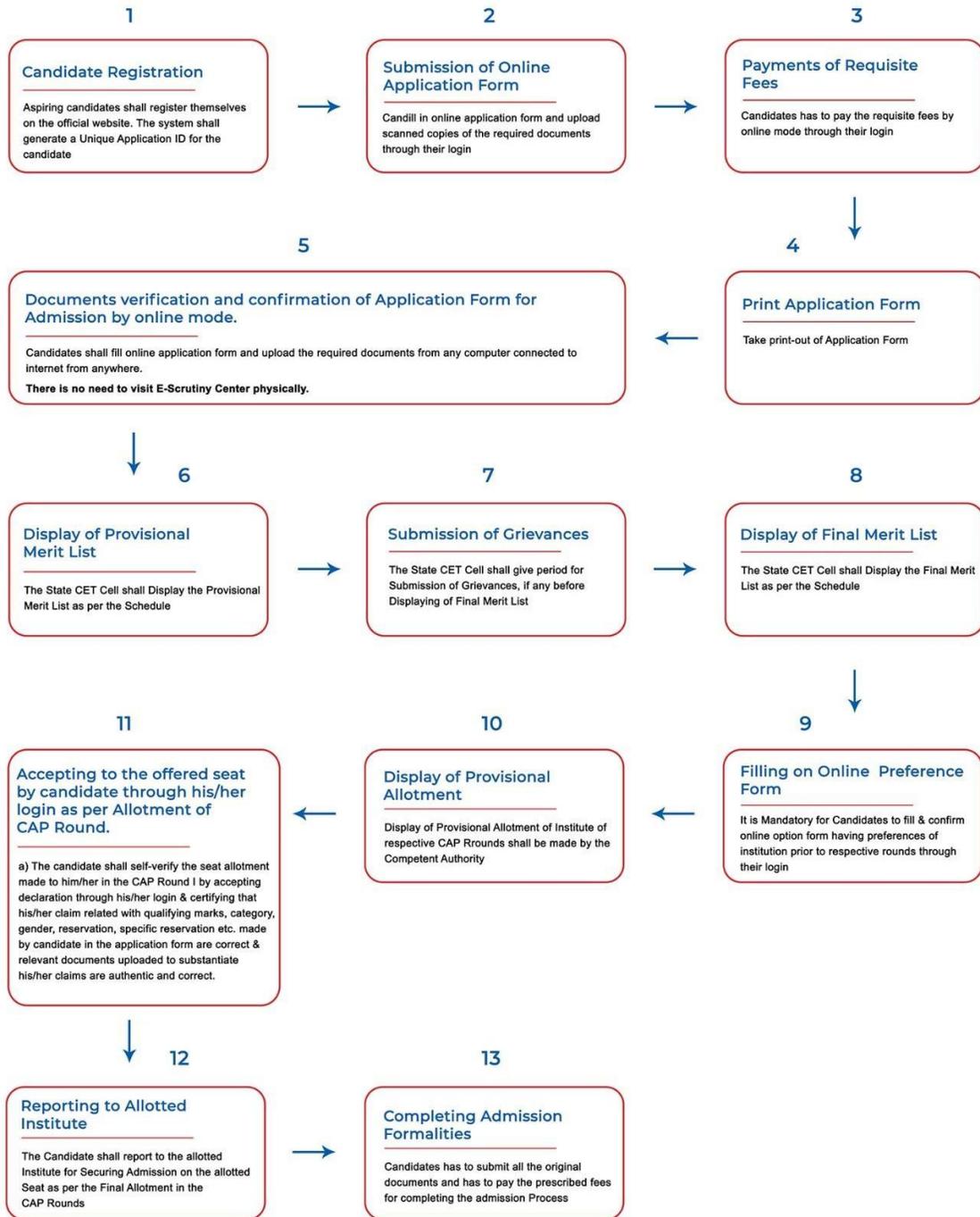
Some of our recruiters :

 SS&C GlobeOp	 Reliance Retail	 ICICI Bank	 Nomura	 Axis Bank	 Asian Paints
 Allied Analytics	 Seven Infodigit Private Limited	 Interactive Brokers	 Lancer Container Lines Ltd.	 MultiLiving Technolog ies Private Limited (A Lodha Group)	 Property Pistol
 Visudh Ajivam Private Limited	 Capstone	 Smart Express Private Limited	 Logic Serve Digital	 Kind-Click	 Magnik India
 IDFC First Bank	 Anusaya Fresh India Private Limited	 Bakersville India Private Limited	 Runwal Group	 Fundsroom	 NJ INDIA INVEST PVT. LTD.
 Acura Solutions	 Veeraraghav an & Co.	 SBI Life	 UPS Express	 Bhoomi Construction	 HDFC

 HIRING HAWK	 Caly Chemicals and Pharmaceuti cals	 Group M	 Wipro Finance	 Alchemist	 Upgraded
 Inchape	 BYJU's	 Parimal Capital & Housing Finance Ltd.	 HDB Financial Services	 Thyrocare	 CRISIL
 Capgemini	 Joyalukka s	 L & T Infotech	 TATA Consultancy Services	 Edelweiss	 Percept Ltd
 ITC Limited	 Yangpoo	 Pentagon Freight Service	 Resonacle Pharma Pvt Ltd.	 Talent Corner HR Services Pvt Ltd.	 Sea Shell Logistics Pvt Ltd.

ADMISSION:

MMS (MBA) ADMISSION PROCESS



FEES STRUCTURE:

Fees as per the Fees Regulating Authority and other charges

SCHOLARSHIP:

The following scholarships are available from Govt. of Maharashtra, Govt. of India

Rajarshi Chhatrapati Shahu Maharaj Shikshan Shulkh Shishyavrutti Yojna (EBC)

Government of India Post-Matric Scholarship

Post-Matric Tuition Fee and Examination Fee

Post Matric Scholarship to VJNT Students

Tuition Fees and Examination Fees to VJNT Students

Post Matric Scholarship to OBC Students

Tuition Fees and Examination Fees to OBC Students

Post Matric Scholarship to SBC Students

Tuition Fees and Examination Fees to SBC Students

Minority Development Department (Muslims, Sikhs, Christians, Buddhists, Zoroastrians (Parsis) and Jains)

SOCIAL MEDIA

Linkedin: <https://in.linkedin.com/in/oriental-institute-of-management-oim-vashi-1b843b1a2>

Facebook: <https://www.facebook.com/oim.edu.in/>

Instagram: https://www.instagram.com/oim_official_page/

X: https://twitter.com/i/flow/Vashi_OIM



Unlock your potential and pave the path to success with our MMS/MBA programs at Oriental Institute of Management.

Join a community of driven individuals, passionate faculty, and industry experts dedicated to shaping the leaders of tomorrow.

Seize the opportunity to gain invaluable skills, expand your network, and achieve your professional goals.

Don't wait, take the first step towards a brighter future today!

Apply now and embark on a transformative journey towards realizing your career aspirations.

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